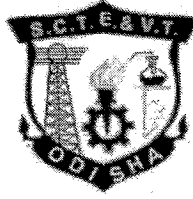


ବଳବ୍ରତ ସିଂହ, ଆଇଏଏସ୍  
ଉପାଧ୍ୟକ୍ଷ

**BALWANT SINGH, IAS**  
Vice-Chairman



ରାଜ୍ୟ ବୈଷୟିକ ଶିକ୍ଷା ଓ  
ପ୍ରଶିକ୍ଷଣ ପରିଷଦ, ଓଡ଼ିଶା

**STATE COUNCIL FOR TECHNICAL  
EDUCATION & VOCATIONAL TRAINING  
ODISHA**

No. 3945 dtd 07/09/2018

To,

The Principals,  
All Govt Engg. Schools/ Govt. Polytechnics.  
(Except, GP, Berhampur, SKDAV Govt Polytechnic, Rourkela, ITT, Choudwar,  
IGIT, Sarang & BPFTIO, Cuttack)

Sub.: **Engagement of one Data Entry Operator in Govt. Polytechnic for SCTE&VT,  
Odisha.**

Sir/Madam,

In inviting a reference to the subject cited above I am to request you to engage one Data Entry Operator (DEO) having requisite IT skill, from your empaneled agency by following due procedure, for a period of one year. This DEO will be responsible for smooth implementation of all e-initiatives like Bio-Metric Attendance system, online examination, e-Evaluation, e-Question delivery etc. undertaken by this Council in all the Polytechnics & ITI's of that district. The DEO will prepare a schedule and visit all private Polytechnics & all ITI's of that district as and when required and ensure that all e-initiatives are implemented as per guidelines issued by this Council. All these DEO's engaged by respective Govt. Polytechnics will be trained about the e-initiatives in the Council after which they will have the required competency to monitor these activities. The monthly remuneration of these DEO's will be paid by the concerned Govt. Polytechnic on satisfactory performance. The amount paid to the DEOs will be reimbursed from the SCTE&VT on submission of proof of payment quarterly basis. The rate of remuneration will be Rs.5200/- plus EPF, ESI, GST & Service Charge as applicable as per Government norms.

You are requested to engage one Data Entry Operator from your empaneled agency and intimate the details of the DEO to this office latest by end of this month for further necessary action at this end.

Yours faithfully

  
Vice Chairman

Memo No. 3946(3) dtd. 07.09.2018

Copy to Secretary/ Accounts Officer/ SO(Accounts) for information and necessary action.

  
Vice Chairman