



No. 1676 AITT/Dt. 19.11.2020
VT-XVI-II/2019

In continuation to the DGT Notification No MSDE -18011/CTS/Ja-20/2019-TTC Dated 17th November-2020, it is decided that the Evaluation of Engineering Drawing Sheets for Trainees under CTS Scheme (Annual Semester & DST) will be done at the Nodal ITI s of Odisha.

The Guidelines for conduct & Evaluation of Engineering Drawing & Practical is as follows:

Guidelines for Conduct of ED & Practical:

1. The Examination Centre should follow the SoP and Guidelines issued from the Govt. of India, Govt. Of Odisha, District & Local Authority in respect of Covid-19
2. The concerned TTC/ITI must confirm the appointment of Practical Examiner (By the SCTE&VT, Odisha) for all Trade at least 3days before the schedule Examination.
3. Photocopy of Question papers from outside of Exam Centre or movement of question paper outside the Exam Centre premises before completion of the Exam is strictly prohibited.
4. The concerned TTC /ITI must ensure that Unit, Trade and Exam wise attendance sheet (Sample copy to be issued by the SCTE&VT) of Trainees appearing for the Exam is prepared before the day Examination. The same must include Roll Number as per NCVT MIS Portal.
5. The Instructions for the Trainees Taking Examination must be as per following DGT guidelines dated 17th Novemebr-2020(Point -D from I. to VII)



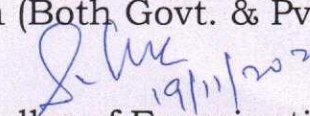
Guidelines for Evaluation of ED & Practical:

1. All the Centre Superintendents of the TTC s shall deposit the ED Sheets at the respective District Nodal Govt. ITI s immediately after the ED Examination on the same day.
2. All ITI should deploy their ED Faculty to Nodal Govt. ITI for Evaluation from the next day of examination.
3. Nodal Centre should take necessary steps to complete Evaluation of ED Sheets within 3 days & uploading of the ED marks in MIS portal should be completed within 5 days as per the DGT guidelines.
4. Practical Jobs should be evaluated on the spot on the day of Examination by the Examiner & the Mark foil should be submitted to the Nodal Govt. ITI for uploading in the NCVT MIS Portal by 27th Novemembr-2020
5. If any ITI fails to submit the ED sheet/Practical job with Mark foil at the Nodal Govt. ITI in time, then they shall be held responsible for non-publication of results of their Trainees.
6. The evaluated ED Sheets & Practical Jobs along with Mark Foil are to be kept in safe Custody at the Nodal Govt. ITI s for future reference & requirements.
7. All above activities are to be strictly followed without any lapses.


19/11/2020
Controller of Examinations

Memo No. 1677 /AITT/Dt. 19.11.2020

Copy to the Principals of All the ITI s of Odisha (Both Govt. & Pvt.)
for information & necessary action.


19/11/2020
Controller of Examinations

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information & necessary action.


19/11/2020
Controller of Examinations

AITT-Novemembr-2020 - Attendace Sheet(Annual):ED

To be submitted to the Nodal Govt. ITI on the Day of Examination

| | | | |
|--|--|-----------------------------|---|
| Name of the TTC: | | District: | |
| Name of the ITI : | | NCVT MIS Code: | |
| Trade Name: | | Trade Code: | |
| Year:(I/II) Annual | | Full Marks: | |
| Date of Examination | | Sitting: 10AM/2.30PM | |
| Subject: | Engineering Drawing | Subject Code: | |
| RollNumber as mentioned inthe DGT Hall Ticket | Full Name of the Trainee as per DGT Hall Ticket Eligibility | Full Signature | Remarks |
| | | | |
| | | | |
| | | | |
| ABSTRACT: | | | |
| Hall Ticket generated: | | | |
| Present/Apperaed: | | | |
| Absent: | | | |
| | | | Sign of the Centre Superintendent /Principal of the TTC with Date Seal |

AITT-Novemembr-2020 - Attendance Sheet(Semester):ED

To be submitted to the Nodal Govt. ITI on the Day of Examination

| | | | |
|---|--|-----------------------------|---|
| Name of the TTC: | | District: | |
| Name of the ITI : | | NCVT MIS Code: | |
| Trade Name: | | Trade Code: | |
| Semester: I/II/III/IV | | Full Marks: | |
| Date of Examination | | Sitting: 10AM/2.30PM | |
| Subject: | Engineering Drawing | Subject Code: | |
| RollNumber as mentioned in the DGT Hall Ticket | Full Name of the DGT Trainee as per Hall Ticket Eligibility | Full Signature | Remarks |
| | | | |
| | | | |
| | | | |
| | | | |
| ABSTRACT: | | | |
| Hall Ticket generated: | | | |
| Present/Apperaed: | | | Sign of the Centre Superintendent /Principal of the TTC with Date Seal |
| Absent: | | | |

AITT-Novemembr-2020 - Attendace Sheet(Annual):Practical

To be submitted to the Nodal Govt. ITI on the Day of Examination

| | | | |
|--|--|-----------------------|--|
| Name of the TTC: | | District: | |
| Name of the ITI : | | NCVT MIS Code: | |
| Trade Name: | | Trade Code: | |
| Year:(I/II) Annual | | Full Marks: | |
| Date of Examination | | Sitting: | 9.30 AM |
| Subject: | Trade Practical | Subject Code: | |
| RollNumber as mentioned inthe DGT Hall Ticket | Full Name of the Trainee as per DGT Hall Ticket Eligibility | Full Signature | Remarks |
| | | | |
| | | | |
| | | | |
| ABSTRACT: | | | |
| Hall Ticket generated: | | | |
| Present/Apperaed: | | | |
| Absent: | | | Sign of the Centre Superintendent /Principal of the TTC |

AITT-Novemehr-2020 - Attendace Sheet(Semester): Practical

To be submitted to the Nodal Govt. ITI on the Day of Examination

| | | | |
|---|--|-----------------------|---|
| Name of the TTC: | | District: | |
| Name of the ITI : | | NCVT MIS Code: | |
| Trade Name: | | Trade Code: | |
| Semester: I/II/III/IV | | Full Marks: | |
| Date of Examination | | Sitting: | 9.30 AM |
| Subject: | Trade Practical | Subject Code: | |
| RollNumber as mentioned in the DGT Hall Ticket | Full Name of the Trainee as per DGT Hall Ticket Eligibility | Full Signature | Remarks |
| | | | |
| | | | |
| | | | |
| | | | |
| ABSTRACT: | | | |
| Hall Ticket generated: | | | |
| Present/Apperaed: | | | |
| Absent: | | | |
| | | | Sign of the Centre Superintendent /Principal of the TTC with Date Seal |