



No. 550 Date. 10.03.23

To

The Principals of all Govt. Polytechnics & Nodal centres (as per list) for Booking A/B Packets under BNPL

Sub: **Guidelines for Receiving 1st Semester Winter-2022 sealed Answer Book Packets (Diploma & PDIS) from Exams. Centres after Exams is over and booking under Speed Post.**

Sir/Madam

With reference to the above subject, I am to inform you that, like Summer Semester 2022 Exams, it has been decided to collect the sealed Answer Book Packets deposited at the Exams Nodal Centres of Each District ( Except Cuttack and Khurda District excluding BOSE, ITT, BPFTIO ,GTS Narasinghpur) through Speed Post service of Postal Department under BNPL scheme for 1st Semester Winter Exams 2022. Each day the deposited Answer Book Packets at the Nodal Centres shall be collected by Post Offices(as per list attached). Separate instruction has been given to the Exams Centres for packing of Answer Books in cloth and deposit at the Nodal centre. Arrangement has been made with Postal Department to collect these Answer Book packets from Nodal centres under BNPL **where no postal charges shall have to be paid by the Nodal Centres.** Baring a few, most Nodal centres shall be provided with Pick up arrangement by nearby Head Post Offices, who will to collect these answer book packets from the Nodal Centres. Others shall have to deposit at the tagged Post offices mentioned in the list. Principals of Nodal Centres/Govt. Polytechnics (except GP, Bhubaneswar) are requested to contact the Post office as mentioned in the list against their names and act accordingly.

Further, Principals of Nodal Centres are to receive the sealed Answer Book Packets from the Institutions coming under their jurisdiction under acknowledgement. Nodal Centres are to write **BNPL NO. 6000012671** on the top of the packets to be deposited with post offices/ Post office Team. It is to be ensured that, the weight of any cloth packet containing answer books



shall not exceed 10 Kg. It is also to be ensured, that Name of Exam Centre, semester, date of Exams, sitting and sl. No of packets must be mentioned in each of the sealed packets despatched. The sealing of packets must be checked and ensured that it may not break or get damaged or opened during Transit. Day wise list of packets sent may be maintained at the Nodal Centres for cross checking at the council subsequently. They have to submit list of packets despatched to the Council through the above Postal arrangement at the end of Exams.

All Institutions coming under the Nodal Centre including GTS, Narsinghpur, SCITM Semiliguda, Amaravati Polytechnic Myurbhanj, SSIT Mayurbhanj must deposit their 2<sup>nd</sup> sitting Answer Book Packets at the Nodal Centres of the district positively on the same day. Principal of the Nodal centre are authorised to decide the reasonable period of time to be taken for transit of A/B packets in such Institutions.

In case any Examination Centre submits Answer book Packets much later than the prescribed time period, a bigger size seal indicating "*Late Submission at Nodal Centre at \_\_\_\_\_ PM*" with dated signature of the authorised person from Examination Centre as well as from Nodal Centre shall be affixed on the Answer Book Packets.

You are requested to make necessary arrangement at your Nodal centre for despatch of sealed Answer book packets by Speed Post under BNPL scheme for their smooth transit.

Yours faithfully

  
10.3.23  
**Controller of Examinations**