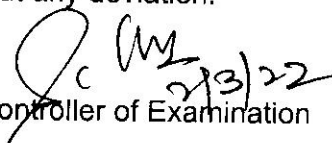


No. 312 Date. 2/3/2022

Due to some unavoidable problem in Vidyarthi portal, the attendance entry of Theory exams and thereby the packing slip generation is creating problem today for the 1<sup>st</sup> sitting. Team from NIC is on the job to set right the issue. Till the error is fixed, the following arrangement is made to pack up the written answer books and their submission at the nodal centre.

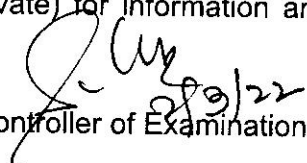
1. Immediately after the exams is over, manual packing slip shall be prepared at the exams centre and pasted on the answer book packet as per the packing instructions. One copy is also to be inserted in the answer book packet.
2. Xerox copy of attendance sheets signed by the students appeared shall be put inside the sealed answer book packet for verification at this end. The Xerox copies are to be attested by centre superintendent concerned.
3. The Answer Books shall be packed as per the instructions issued earlier and be delivered at the Nodal Centre within time fixed.
4. As soon as the portal becomes ready, attendance shall be furnished through the portal and the above practice shall be discontinued.
5. The attendance of any previous problematic sitting of examination for which it could not be entered in the portal shall have to be entered in the portal as per the Xerox copy of the attendance sent within one day of restoration of the attendance link of the vidyarthi portal.

The above steps have to be scrupulously followed without any deviation.

  
Controller of Examination

Memo No 313 Date 2/3/2022

Copy to Principals of all Polytechnics(Both Govt.& Private) for information and necessary action.

  
Controller of Examination